



Functions Manager: Mandy Wyer
The Woodvale Tavern & Reception Centre
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Wake Information Sheet

Tavern Area's			
Area's	Cocktail Bar	Stables Area	Raised Area
Approx. guests	20 to 60 guests	50 + guests	50 + guests
Room hire charge	Free	Free	Free
Min catering spend per area	No min spend required	\$600	\$600

Function Room Area			
Area's	Function Room 1	Function Room 2	Function Rooms Both
Approx. guests	50 to 140 guests	50 to 120 guests	150 to 300 guests
Room hire charge	\$150	\$150	\$250

Cash Bar: Guests purchase all their own beverages as and when required.

Bar Tab: Select the drinks your guests are permitted to have, the norm is tap beers, house wines and soft drinks, and inform us of your budget. Bar tab's can be arranged on arrival if you prefer.

Tea & Coffee Station: You might like to pre-arrange a hot beverage station (inc a selection of teas and percolated coffee) guests help themselves. Charge \$3.50 per cup (min 15 cups per station = \$52.50)

Catering: All orders please place as soon as you can, full payment will be required at the ordering stage.

Welcome Sign: Please ensure you have given us your loved ones name so we can have a welcome sign ready for your guests.

Guest numbers per room are only a guide, it will depend on furniture and set-up required.

Room hire charges, we try our best to keep these prices as low as possible for any wake as we understand how expensive it is to lose a loved one, this charge is purely for the set-up

Please note we can't hire the Stables or Raised area after 2pm on a Wednesday or Friday.