



Mandy Wyer; Functions Manager

Woodvale Tavern & Reception Centre
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Wedding Function Room Hire

<u>Function Room 1</u>	<u>Function Room 2</u>	<u>Function Room 1 & 2</u>																		
<p>Capacity: 9x round tables seating 8 guest = 72 guest, Bridal table max of 14 guests = 86 guests total. 130 cocktail style.</p>	<p>Capacity: 7x round tables seating 8 guest = 56 guest, Bridal table max of 14 guests = 70 guests total. 110 cocktail style</p>	<p>Capacity: 22x round tables seating 8 guest = 176 guest, Bridal table max of 14 guests = 190 guests total. 300 cocktail style</p>																		
<p>Room Hire</p> <table> <tr> <td>Mon - Thurs</td> <td>\$350</td> </tr> <tr> <td>Fri</td> <td>\$400</td> </tr> <tr> <td>Sat - Sun</td> <td>\$500</td> </tr> </table>	Mon - Thurs	\$350	Fri	\$400	Sat - Sun	\$500	<p>Room Hire</p> <table> <tr> <td>Mon - Thurs</td> <td>\$350</td> </tr> <tr> <td>Fri</td> <td>\$400</td> </tr> <tr> <td>Sat - Sun</td> <td>\$500</td> </tr> </table>	Mon - Thurs	\$350	Fri	\$400	Sat - Sun	\$500	<p>Room Hire</p> <table> <tr> <td>Mon - Thurs</td> <td>\$700</td> </tr> <tr> <td>Fri</td> <td>\$800</td> </tr> <tr> <td>Sat - Sun</td> <td>\$1000</td> </tr> </table>	Mon - Thurs	\$700	Fri	\$800	Sat - Sun	\$1000
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Sat - Sun	\$500																			
Mon - Thurs	\$700																			
Fri	\$800																			
Sat - Sun	\$1000																			

*(Please note minimum guests' numbers apply for formal functions – Catering only
 Both rooms = minimum of 90 guests, one room = minimum of 50 guests must be paid for catering only)*

Inclusions

- Dance floor set-up
- Private, staffed bar
- Waitress staff
- Air-Con and heating
- Cleaning of function room before & after
- Sound proof wall dividers
- Separate toilet facilities
- Tables and chairs
- Black or white linen for tables
- Room set up

- Centerpieces
- Centerpieces contents, Acrylic Ice Scatters, Gravels loads of colours
- White Candles for Centerpieces
- Option of LED lights for centerpieces, (Batteries not Inc.)
- Coloured Napkins
- Coloured Balloons 15 per room
- Table sprinkles
- A3 size Welcome signage
- Printed Menus for guests tables (formal)



Extras

Guests Seating Plan	\$70
<i>Must supply rough guests seating plan to venue 3 weeks prior wedding day)</i>	
Bridal Table & Cake Table	\$150 <i>(Bridal Party max = 14 guests)</i>
Includes: Tiffeta bridal & cake table skirts, Chiffon draping, fairy lights, arch for cake table	
Chair Covers & Sash	\$5.00 per chair
Chair Covers	White or Black
Sashes	White, black, red, chocolate & silver
Table Runners	\$10 each <i>(Free if chair covers are hired)</i>
	Black, red, chocolate & silver
Stage Blocks	\$50 each / 6 max = \$200 max
Balloons	
Helium Filled & ribbon	\$1.00 each
Air filled Cluster of balloons <i>(for ceiling hooks)</i>	\$7.50 per cluster
Ceiling Drapes <i>(White or Black)</i>	Both rooms \$400 / One room \$200
Drape Centre Hook Decorations <i>for ceiling drapes</i>	
White x3 Paper Ball Lanterns	Both rooms \$50 / One room \$25
Air filled Cluster of balloons	Both rooms \$15 / One room \$7.50
Present Box Stack , hire <i>(Wishing well)</i>	\$30 <i>(Add your own ribbon colour)</i>
Backdrop Frame & Fabric <i>(White or Black)</i>	3m = \$150 6m = \$250
Venue Hire	7pm-Midnight
Extended trading permit to 1am	\$100 Friday & Saturday, \$200 Sunday